

**NATIONAL FEDERATION OF PLUS AREAS**

**NEC MEETING  
SATURDAY 23<sup>rd</sup> NOVEMBER 2013  
THE RED LION, KNOWLE, SOLIHULL, B93 9LY**

**Attendance of Committee**

National Chairman	Michael Clarkson
Deputy National Chairman	Matthew Dickinson
Vice President	Francis Wallington
Vice President	Gerry Edwards
National Finance Officer	James Oliver
Honorary General Secretary	Erica Knight
National Internet Co-ordinator	John Smith
NEC Administrator	Joan Clifford
Plus Editor	Adam Redshaw

**Area Chair Members**

Anglia and South East	Martin Posner
Midland	Richard Haydon
North Thames and Chiltern	Matthew Dickinson
Southern	Nicky Rolfe

**Observers**

Chris Mann	Redbridge	Anglia and South East
Trevor Eley	Redbridge	Anglia and South East
Joseph Gurney	Barking and Dagenham	Anglia and South East
Adrian Barnard	Didcot	Southern Area
Steve Rolfe		South Bucks Plus

Time of meeting started: 10.35

1. **Open Meeting**

Mike opened the meeting by saying thank you once again for attending this meeting and still have several more interesting months ahead of us, so we shall crack on.

2. **A short review of procedures and how the meeting will be run.**

3. **Apologies of Absence**

None

- 3.1. Election/Acknowledgement of Proxies – None  
3.2. Voting Strength of Meeting –

4. **Minutes of May/August Meetings**

4.1 Points of Accuracy – None to both reports

4.2 a. Acceptance of May Minutes - Matt Dickenson – NTAC  
Richard Haydon – Midland Area

b. Acceptance of August Minutes - Matt Dickenson = NTAC

Martin Posner – ASEA

#### 4.2.2 **Constitutional Amendments**

- All constitutional motions shall be dealt at NAGM or EAGM.
- Delete Reference in 4.2.1 to 8.6
- NEC shall have the power to set the membership fee (Area Levy) without reference to other bodies of procedures within constitution.
- All other motions retain existing procedure and adherence to constitutions and standing orders.

#### 4.3 **Review of Action List**

- Areas and Groups to send to NFO all copies of completed risk assessments – Ongoing
- Areas to put NC or a National Officer on the signatory of Area Bank Accounts – Done
- Areas to come back to National tier with plans for 2016 PLUS 75<sup>th</sup> Jubilee – Ongoing
- HGS to maintain National Trophies Register – Ongoing
- NFO to maintain a list of people banned from PLUS, areas to provide details – Done
- HGS to VP to contact the last organiser of the National Holiday to Turkey about the address of the last person to owe money. – Complete.
- Website Team to put Google analytics on Mark Hewson's website. – Ongoing.
- Website Team to search for a good blogger and Twitter Poster for the new National website.- Ongoing.
- Internet coordination to establish test login for new website when it is live – Done
- NFO is added to the Bank Mandate for the National Spring Holiday – Ongoing
- NFO to send copy invoices to Areas for last year – Ongoing
- Erica to rewrite constitutions – Done
- Mark Hewson to put note on website saying “constitutions are in the process of being updated” – Done.
- NFO to forward HGS templates to Erica. – Done.
- Erica and Mike to be set up logins to new website. – Done.
- JS to set up National Twitter Account. – Done.
- Adam/Dave to issue cheques for Spring Holiday rebates to Shareholders – Ongoing.
- Advertise on Onelist for Spring Holiday Shares – Done.
- NC to send reminders of next meeting within a month of the next meeting and a week before – Ongoing.
- Forward Richard Haydon template for Area Reports – Ongoing.
- NC to send Joe O'Sullivan a letter regarding outstanding money. – Done.
- NC/NFO to go to next ASEA conference??

- NC/NFO to write letter to ASEA Committee saying consequence of vote means WASH won't be insured. Constitutional. Invoice reminder required and visit to ASEA. Send letters recorded delivery. Is training on how the Federation is run required??? N/A
- ASEA Chair to ask Area if they would be willing to pay Francis's expenses for Federation's training/Governance – N/A
- NFO to remind Area Chairs they are responsible for Risk Assessments. – Ongoing.
- NFO to look at other insurance/seek advice about Public Liability Insurance – Ongoing.
- Area Chairs to send NFO up to date membership figures by November meeting as a basis for Insurance premium. Done.
- Budget 2014 to be set as an agenda item for November meeting – Done.
- NC to advise Didcot/Reading of the situation – hopefully completed resolved.
- VP invite Lincs Quest to training day – Done and tried.
- NFO to open Nat West Account for the National Spring Holiday – Ongoing.

#### 4.4 **Matters arising thereon**

Levies will be going up to £600 in the 2014 Budget.

Action Point – letter to be sent to WASH Committee to show members.

##### 4.4.1 Anglia and South East Appeal Letter

In camera session was held and the outcome was that the area levy will remain at £600/area.

#### 5. **Officers Reports**

- **National Chairman** – can't remember if report was read at meeting.
- **Deputy National Chairman**
- **National Finance Officer**
- **Honorary General Secretary**
- **National Finance Officers Report**
- **National Training Officer**
- **National Publicity Officer**
- **National Activities Co-ordinator**
- **NEC Administrator**
- **Internet Co-ordinator**
- **Plus News Editor**
- **Anglia and South East Area**
- **Southern Area**
- **Midland Area**
- **North Thames and Chiltern Area**

No previous reports were not read at the time of the meeting

#### 6. **Finances**

Income £2,400 (4 x £600)  
 Expenditure Website £200 (£50 x 4)  
 Insurance £700  
 Meetings £150

NEC Expenses £800  
 AGM £555  
 Miscellaneous - £0  
 Publicity - £0

Joseph Gurney, Trevor Eley and Chris Mann left the building at 3.01 to get train.

## 7. **Publicity**

NC commented that members should keep doing their best to publicise PLUS and cater for ages 18-65.

Keep advertise going.

New venue – The Green Man, Coleshill.

Do more activites.

Plus News – need to send more bulletins to Adam so he can put in magazine.

Action List – Send to Adam items for Plus News.

### 7.1 **New Development**

There has been a few enquiries with regards to the new group which is being opened at the The Green Man in Coleshill. It is open to all Areas who wish to come and visit and show their support.

## 8. **National Motions**

8.1 9.1.3. The National Membership fee will be subject to an automatic raise of £1.00 at the beginning of the National Federations Financial year without referral to the NEC.

Vote to move.

For – 4  
 Abstain – 0  
 Against – 0

£20.00 membership

Against – 0  
 For – 4  
 Abstain – 0

## 9. **NAGM**

Before January Meeting

Full Day Package	£70.00	£72.50
Two Day Package	£92.50	£95.00

Katie and Mark Hawkins are doing the DJing

Proposing Additional NEC Meeting.

### **Proposal**

1 <sup>st</sup>	Matt Dickinson – NTAC
2 <sup>nd</sup>	Martin Posner – ASEA

## 10. **Officer Sum Up**

Did not discuss as it is not appropriate.

11. **National Activities.**

11.1 **Dates for National Meetings/National Diary**

22<sup>nd</sup> February 2014  
 17<sup>th</sup> May 2014  
 16<sup>th</sup> August 2014  
 23<sup>rd</sup> November 2014

11.2 WASH – T.B.A

11.3 **National Spring Holiday**

66 places have been booked at £75.00 per person. Hope to break even. 12 Caravans have been booked – may be able to increase.

John Smith is now the Chairman and for DJ, hopefully booking Gary Jay if possible.

Little newsletter will be released shortly after meeting.

Saturday's Disco 90's Theme, there is also a Tribute Band.  
 Sunday's Bank not sure yet.

11.4. **Training event after NAGM 2014**

Theme is Publishing and Marketing Plus.

Budget – Lunch is £15.00 each.

Total Amount: £875.

Possible funding of £300??

Propose

For 4  
 Against 0  
 Abstain 0

11.5 **Anglesey Walking Weekend 2014 – Budget**

The venue is free. Charging about £105 per person.

Should be 15/18 members at £40.

There is enough money from SADY to pay for 2014 and using the same venue as 2013.

11.6 **Training Event August 16<sup>th</sup>/17<sup>th</sup> 2014**

Managing and Shaping the Organisation. Course organised by Francis Wallington.

Based at NEC Meeting, Loughborough University. Estimate £5,240.60.

Meeting, Planning etc. Charge per person £90.00 but for a member £45.00

Adam suggested looking for a cheaper venue, food etc.

Voting

Against 0  
 Abstain 0

For?

11.7. **Other National Activities**

National Pool Competition – 15<sup>th</sup> December 2013 – Amington.

12. **Any Other Business**

None

13. **Date, Time and Venue of Next Meeting**

The Beverly Hotel, Walsall Wood – 22<sup>nd</sup> February 2014.

Time. T.B.A

Meeting closed at 4.55 pm.